

## USER INSTRUCTIONS - KS CABINET LOCK

### ABOUT THE LOCK

This lock requires a 3-8 digit code to open the lock. You are provided with an emergency override key for this safe - do not keep the keys inside the safe.



#### How to open the safe for the first time

- Open your safe with the emergency key, follow the steps under 'How to open your safe with the emergency key'
- Once open, open the battery cover on the inside of the door
- Insert 4x AA batteries
- Keep the safe door open

#### How to program a code

- Open the safe door
- Press the reset button (This button is located on the inside of the safe door by the hinges)
- Enter a 3-8 digit code followed by the [A] key
- Test your code with the safe door open

#### How to close the safe

- Ensure that the bolts are fully retracted (if necessary rotate the handle to retract the bolts)
- Gently push the door shut. Always ensure that there are no objects or people in the way of the closing door
- Turn the handle until the stop position is reached

## How to open the safe

- Enter your 3-8 digit code followed by the [B] key
- Rotate the handle until the bolts are fully retracted
- Open the safe door

## Incorrect Entry

- After 3 incorrect entries a warning beep will sound for 20 seconds. During this time no other code entries can be made
- When the beeps have stopped, try again

## How to open the safe with the emergency key

- Remove the emergency key cover on the front of the key pad
- Insert the emergency key into the lock. The key will only fit into the lock in I position. Do not force the key
- Turn the key clockwise then rotate the handle until the bolts are fully retracted
- Open the safe door

## Current supply / Battery change

- This safe requires 4x AA batteries to operate
- The battery compartment is located on the inside of the safe door
- Burton Safes recommends Duracell